

2016

Tokyo Metropolitan University

Graduate School of Urban Environmental Sciences

[Doctoral Program]

Special Selection for Overseas Students

Application Guidelines

【The purport】

These application guidelines are established about the special selection for foreign students who have a nationality except Japan and live abroad as of May 1, 2016, and those who hope to study the doctoral program in the Graduate School of Urban Environmental Sciences, Tokyo Metropolitan University.

1 Number of students to be admitted by each field of study

- Department of Geography . . . A few students
- Department of Civil and Environmental Engineering . . . A few students
- Department of Architecture and Building Engineering . . . A few students
- Department of Urban Science . . . A few students
- Department of Applied Chemistry . . . A few students
- Department of Tourism Science . . . A few students

2 Supervisors and Research Themes

- (1) ☆ : will retire in 2017, ★ : will retire in 2018
- (2) * : Concurrent Post

| | Field | Academic Advisor | | Research Contents | Code |
|-------------------------|--------------------------------------|---|---|---|------|
| Department of Geography | Geomorphology and Quaternary Geology | Professor Associate Professor | Takehiko SUZUKI Masaaki SHIRAI | Geomorphology, Quaternary Sciences, Tephrostratigraphy, Seismotectonics, Sedimentology | 101 |
| | Climatology | Professor Professor | Jun MATSUMOTO Hideo TAKAHASHI | Climate changes, Urban Climatology, Monsoon Climatology, Climatic Environment | 102 |
| | Environmental Geography | Professor Associate Professor | Makiko WATANABE Masayuki KAWAHIGASHI | Soil Geography, Geoecological Environment Sciences, Material Cycling in Agricultural and Forest Ecosystems, Environmental Dynamics Analysis, Environmental Conservation and Remediation | 103 |
| | Geographical Information Sciences | Professor | Hiroshi MATSUYAMA | Analysis on Natural Environment Using GIS, Modeling Related to Mathematical Geography, Remote Sensing | 104 |
| | Urban and Human Geography | Professor Associate Professor Associate Professor | Yoshiki WAKABAYASHI Akihiro TAKINAMI Naoto YABE | Quantitative Geography, Socioeconomic Geography, Urban Geography, Behavioral Geography, Cultural Geography, Geographic Information Sciences | 105 |

| | Field | Academic Advisor | | Research Contents | Code |
|---|--------------------------------|---------------------|--------------------|---|------|
| Department of Civil and Environmental Engineering | Infrastructure | | to be determined | | - |
| | | Professor | Hiroyuki ONEYAMA | Traffic Engineering, Transportation Planning, Transportation Environmental Analysis, Traffic Simulation, Transportation Network Analysis | 201 |
| | | Associate Professor | Tomoki ISHIKURA | Infrastructure Policy, National and Regional Planning, Macroeconomic Dynamics, Spatial Economics, Computable General Equilibrium Analysis | 202 |
| | | Associate Professor | Hitoshi NAKAMURA | Structural Engineering, Bridge Engineering, Structural Characteristics of Cable-Supported Bridges, Application of Advanced Composite Materials for Infrastructures, Repair and Strengthening of Existing Structures | 203 |
| | Environmental Systems | Professor | Motohiko UMEYAMA | Coastal and Ocean Engineering, Nonlinear Ocean Wave Theory, Turbulent Structure in a Wave-Current Coexisting Field, Flow Visualization Analyses (PIV and PTV) | 204 |
| | | Professor | Akira KAWAMURA | Hydrology, Water Resources Engineering, Urban Flood, Prediction of Hydro-Meteorological Phenomenon, Water Problems in Asia, Rainfall Runoff Modelling, Water Environment | 205 |
| | | Professor | Toyono INAKAZU ☆ | Treatment and Recycling of Water and Wastewater, Water Supply Control and Management Planning, Renewal Planning of Pipe Networks, Time Series Analysis | 206 |
| | | Associate Professor | Katsuhide YOKOYAMA | Environmental Hydraulics, Sediment Transport and Water Environment in a Reservoir, a River, and an Estuary | 207 |
| | | Associate Professor | Yasuhiro ARAI | Water Supply Engineering, Environmental Engineering, Municipal Solid Waste Management Planning, Optimization Model | 208 |
| | Safety and Disaster prevention | Professor | Kazuo NISHIMURA | Static and Dynamic Stability of Urban/Mountain Underground Structures, Seismic Design on Underground Structures | 209 |

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|--|--|---------------------|----------------------|---|-----|
| | | Professor | Kimitaka UJI | Reliability of Construction, Workability of Fresh Concrete, Durability of RC Structures, Repair and Strengthening | 210 |
| | | Associate Professor | Mitsutoshi YOSHIMINE | Soil Mechanics, Laboratory and Field Tests of Geomaterials, Soil liquefaction, Stability of Slopes and Embankments, Soil Dynamics, Transportation and Sedimentation of Debris | 211 |
| | | Associate Professor | Atsushi UENO | Concrete Engineering and Material Science, Environmental Consideration of Concrete and Concrete Making Materials, Evaluation of Properties of Concrete Making Materials | 212 |
| | | Associate Professor | Yoshiya ODA | Exploration Geophysics, Seismic Inversion Method, Earthquake Disaster Prevention, Ground Motion Prediction | 213 |

| | Field | Academic Advisor | | Research Contents | Code |
|---|--|---------------------|---------------------|--|------|
| Department of Architecture and Building Engineering | Architectural Planning / City Planning | Professor | Tohru YOSHIKAWA | Quantitative Urban Analysis, Land Use Planning, Optimum Location of Public Facilities, Urban Spatial Analysis | 301 |
| | | Professor | Kenji TAKEMIYA | Community facility planning, elder care facilities, living support facilities, environmental behavior studies | 302 |
| | | Associate Professor | Motoki TORIUMI | Urban Planning in France, History of cities in France, Landscape architecture in France | 303 |
| | Architectural Design and History | Professor | Katsuhiro KOBAYASHI | Architectural Design, Theory of Architecture, Modern and Contemporary Architecture, History of Western and Modern Architecture | 304 |
| | | Professor | Yukimasa YAMADA | Japanese Architecture, Asian Architecture, Islamic Architecture, Vernacular Architecture, Historical Urban Landscape | 305 |
| | | Professor | Masao KOIZUMI | Design Practice, Housing Planning, Architectural Design, Design Methodology | 306 |
| | Building Production | Professor | Yoshinori KITSUTAKA | Building Materials, Construction, Recycle Material Design, Aging of Building, High Performance Concrete | 307 |
| | | Professor | Makoto TSUNODA | Management and Organization of the Building Process, Durable Building System, Circulating System for Building | 308 |

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|--|---|---------------------|-------------------|---|-----|
| | | Associate Professor | Tomoyuki GONDO | Building System, Changes of Conventional Building System, Local Housing System, History of Prefabricated Houses | 309 |
| | Structural Engineering | | to be determined | | - |
| | | Professor | Kazuhiro KITAYAMA | Reinforced Concrete, Seismic Design, Earthquake Engineering, Seismic Retrofit | 310 |
| | | Associate Professor | Jiro TAKAGI | Structural Design, Steel Structures, Structural System Development | 311 |
| | | Associate Professor | Noriko TAKIYAMA | Timber Engineering, Dynamics of Structure Regenerative Preservation of Built Environment | 312 |
| | Architectural Environment and Building Services | Professor | Nobuyuki SUNAGA | Bioclimatic (Passive and Low Energy) Architecture / System, Energy Saving, Thermal Comfort | 313 |
| | | Professor | Akihiro NAGATA | Energy and Environment, Modeling and Simulation, HVAC Systems, Building Physics and Physiology | 314 |
| | | Associate Professor | Masayuki ICHINOSE | MEP(Mechanical, Electrical and Plumbing), Urban and Architectural Environment, MEP System Development and Commissioning | 315 |

| | Field | Academic Advisor | | Research Contents | Code |
|------------------------------|--|---------------------|-------------------|--|------|
| Department of Urban Science. | Urban System Science for Information and Space | Professor | Hidenori TAMAGAWA | Urban and Regional Analysis, Geographic Information Systems, Urban and Regional Planning, Management of Planning Information | 401 |
| | | Professor | Fumiko ITO | Cost Benefit Analysis of Facilities and Social Capital, Housing Demand and Supply, Urban and Regional Analysis | 402 |
| | | Associate Professor | Taro ICHIKO | Disaster Prevention and Recovery Planning, Risk Analysis, community-based mitigation planning | 403 |
| | Urban System Science for Information and Space (Concurrent Post) | Professor | Hiroyuki ONEYAMA* | Traffic Engineering, Transportation Planning, Transportation Environmental Analysis, Traffic Simulation, Transportation Network Analysis | 404 |
| | | | to be determined | | - |
| | | | to be determined | | - |
| | Urban System Science for Humans and Society | Associate Professor | Shin AIBA | Urban planning and design, participative design, method of design workshop, Asian community development, NPOs and | 405 |

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| | | | | NGOs | |
| | | Associate Professor | Kahoruko YAMAMOTO | Urban Sociology, Community Study, Inner Area, Urban Social Research | 406 |
| | | Associate Professor | Motoki NAGANO | Urban Administration, Urban Policy, Local Governance, Performance Measurement in Local Governments, Decentralization/Devolution, Comparative Local Government Studies | 407 |
| | | | to be determined | | - |
| | | | to be determined | | - |

| | Field | Academic Advisor | | Research Contents | Code |
|---------------------------------|-------------------------------|---------------------|--|---|------|
| Department of Applied Chemistry | Advanced Functional Materials | Professor | Hiroyoshi KAWAKAMI | Biomimetic chemistry, Biomaterials, Drug delivery system, Epigenetics engineering, Polymer separation membrane, Polymer electrolyte membrane, Nanofibers | 501 |
| | | Associate Professor | Shoichiro ASAYAMA | | |
| | | Associate Professor | Masafumi YAMATO | | |
| | | Professor | Hideki MASUDA | | |
| | | Associate Professor | Takashi YANAGISHITA | | |
| | | Associate Professor | Takashi TAKEI | | |
| | Advanced Material Design | Associate Professor | ataru SETAKA | Physical organic chemistry of functional organic molecules containing heavier main group elements, eg: synthesis and properties of novel organosilicon compounds performing as molecular machines and devices | 503 |
| | | Professor | Masatake HARUTA ★ | catalytic chemistry, gold nanoparticles, gold clusters, green chemistry, synergy between gold nanoparticles and biomaterials | 510 |
| | Energy Device Chemistry | Professor | Kiyoshi KANAMURA | High-performance lithium ion batteries utilizing nanostructured materials, Micro fuel cells, High-efficiency energy storage devices, Photo-electroactive ceramics and glasses, Optical materials for deep-ultraviolet light | 504 |
| | Associate Professor | Koichi KAJIHARA | | | |
| Molecular Material Science | Professor | Shinsuke TAKAGI | Nano-structural chemistry, Photochemistry, Artificial light harvesting system and photosynthesis, Photo-functional materials, Clay minerals, Inorganic-organic hybrids | 505 | |

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|---------------------------------------|--|---|--|--|-----|
| | | Professor Associate Professor | Motowo YAMAGUCHI ★ Kiyoshi SATO | Photofunctional transition Metal complexes, Supramolecular materials,Oxidation catalysts, Organic-inorganic hybrid materials,Syntheses of fused-ring heterocyclic aromatics,Anion receptors,Chromic pigments,Ionic organics as functional materials | 506 |
| Analytical Chemistry for Molecules | | Professor Associate Professor Associate Professor | Katsumi UCHIYAMA Hizuru NAKAJIMA Shungo KATO | μ TAS,Ink-jet,Capillary electrophoresis, μ Fabrication,Chemical & bio sensor,Chromatography,liquid-liquid extraction,Surface plasmon resonance, Organic light emitting diode,Environmental chemistry, Atmospheric chemistry | 507 |
| | | Professor Associate Professor | Yuji KUBO Jeikobu Yan Mulyana | Supramolecular chemistry,Self-organized molecular systems,Molecular sensors,Polymer gels, π -Conjugated polymers,Functional dyes,Inorganic/organic hybrids | 508 |
| Sustainable Chemistry | | Professor | Tetsuya SHISHIDO | Solid acid and base catalysts (Elucidation of generation mechanism and application),Development of photocatalysts for chemical synthesis,Development of highly-functional catalysts toward greener organic synthesis | 509 |
| | | Professor | Hiroshi TACHIBANA | Photo-chemical process,Computational chemistry, Chemistry and information technologies in education | — |

| | Field | Academic Advisor | | Research Contents | Code |
|----------------------------------|-----------------|----------------------------------|-----------------------------------|---|------|
| Department of Tourism Science | Tourism Science | Professor Associate Professor | Tetsuo SHIMIZU Susumu KAWAHARA | Culture-based Tourism Science, Tourism Planning &Policy,Transport Studies,Transport Planning,Urban Planning & Design, Community-based Development & Tourism, Conservation Planning, Urban Culture & History. | 601 |

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|--|--|---|---|--|-----|
| | | Professor Professor Associate Professor | Toshio KIKUCHI Takashi KOSAKI ☆ Shinya NUMATA | Nature-based Tourism Science, Terrestrial Ecosystems Management, Agricultural and Rural Geography, Rural Tourism and Rurality-based Tourism, Sustainable Rural System, Food System and Food Tourism, Tropical Biology, Science and Technology Policy | 602 |
| | | Associate Professor Associate Professor | Taketo NAOI Yohei KURATA | Tourism Policy, Tourism Informatics, Spatial Information Science, Tourism Psychology, Urban Analysis, Destination Image/Evaluation, Tourism Studies. | 603 |

*Applications for multiple departments are not permitted in the Graduate School of Urban Environmental Sciences.

3 Eligibility

When applying, the candidate must submit the required documentation specified by the Graduate School of Urban Environmental Sciences for preliminary screening and receive a “Permission to take the examination” from the school.

To be eligible to apply, the applicant must:

- (1) Have a foreign nationality and live in a foreign country as of May 1, 2016.
- (2) Be the person who falls either one of the following.
 - (a) Foreign nationals who have completed or expect to complete 18 years of institutional education in another country and have been awarded or expect to be awarded a degree equivalent to a master’s degree.
 - (b) Foreign nationals who have completed 18 years of institutional education in another country but have not obtained a degree equivalent to a master’s degree.
 - (c) Foreign nationals who have acquired academic competence equivalent to the above in another country and have been judged by this Graduate School as having reached a suitable age.
 - (d) Foreign nationals who have completed university education in another country where institutional education lasts for less than 18 years and who have reached the age of 24 (as of October 1, 2016).
- (3) Be able to obtain a “College student” visa at the time of entry to Japan.
- (4) Be mentally and physically sound to pursue coursework and research at the university.
- (5) Have sufficient communication skills in Japanese or English for pursuing study and living in Japan.
- (6) The person who take the permission of application by pre-application consultation mentioned in the section 4.

【Please be sure that:】

Those coming to Japan with a visa or a status of residence other than “College student”, those who change their status of residence to the one other than “College student” after enrolling at the Tokyo Metropolitan

University and those who are enrolled at a university in Japan with a “College student” status of residence (including research students) are ineligible to apply.

4 Application screening

The candidate must submit the required documentation specified by the Graduate School of Urban Environmental Sciences in advance and receive a permission to take the examination.

The candidate needs to notify the intention of the application to the Graduate School of Urban Environmental Sciences by Thursday, March 10, 2016, through a professor that he/she wishes to be instructed.

After having notified, the candidate submits the required documentation which the Graduate School of Urban Environmental Sciences specified by the following date. The Graduate School of Urban Environmental Sciences conducts pre-application consultation and **confirms whether** the candidate satisfies the application qualification.

(1) Documents to be submitted

- Application Form (Form 1 – 1)
- Recommendation Form(Form 2)
- Academic Transcript
- Field of Study and Study Program (Form 1 – 2)

(2) Application Period

Monday, March 14, 2016 to Thursday, March 31, 2016

(3) Address for submission

Academic Affairs Section, Graduate School of Urban Environmental Sciences, Tokyo Metropolitan University
1-1 Minami-Osawa, Hachioji, Tokyo 192-039 • 7, Japan

5 Application

(1) Application Period: From Friday, April 22, 2016 to Thursday, April 28, 2016

(Application forms must arrive here on or before April 28, 2016)

(2) Submit to: Academic Affairs Section, Graduate School of Urban Environmental Sciences, Tokyo Metropolitan University

1-1 Minami-Osawa, Hachioji, Tokyo 192-0397, Japan

(3)Application documents

| | Matters to be attended to |
|---|--|
| A:Application for Admission, Examination Admission Card, Photo Card | <ul style="list-style-type: none"> • Prescribed form of the graduate school (reverse side also to be filled in) • In the designated space, attach a picture (4cm (H) ×3cm (W)) taken within the past three months showing your face and torso, without any cap or other head covering. |

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| B: Certification of (Prospective) Completion of Pre-doctoral Coursework | <ul style="list-style-type: none"> • Official documentation issued by the president of your university • If created by a foreign school or institution in a language other than Japanese or English, please attach a Japanese translation. |
| C: Medical Report | <ul style="list-style-type: none"> • Use the prescribed form |
| D: Application Form (Form 1 – 1) | <ul style="list-style-type: none"> • Use the prescribed form and complete in English or Japanese • Attach an outline of your master’s thesis |
| E: Recommendation Form (Form 2) | <ul style="list-style-type: none"> • Official documentation issued by the president of your university or the head of your workplace • Use the prescribed form and complete in English or Japanese |
| F: Academic Transcript | <ul style="list-style-type: none"> • Official documentation issued by the president of your university • Submit the transcript that shows all credits taken from the first year of undergraduate until most recent • If created by a foreign school or institution in a language other than Japanese or English, please attach a Japanese translation. |
| G: Field of Study and Study Program (Form 1 – 2) | <ul style="list-style-type: none"> • Use the prescribed form and complete in English or Japanese |
| H: Photocopied Passport | <ul style="list-style-type: none"> • Submit cover page and the page where your name and nationality are printed . |
| I: Pictures for ID card | <ul style="list-style-type: none"> • Prepare 2 copies of your picture (40mm × 30mm) |
| J Application screening fee | <ul style="list-style-type: none"> • 30,000 yen • After the application documents are received, the application screening fee will not be refunded under any circumstances. • If paying online via the Japanese website, please cut out the “Certification of Payment” part of “Admission and Selection Fees Itemization”, and attach a copy to the “Sheet for Application Screening Fee Certificate”. Please also submit the “Certification of Payment” (original) at the same time. The original will be returned after confirmation of payment. <p>If paying via the English site, please submit 2 copies of the printed out “Results page”.</p> |
| K Diploma or degree certificate | <ul style="list-style-type: none"> • A person who has been awarded a degree equivalent to a master’s degree in [3. Eligibility-(2)-(a)] <p>If created and issued by a foreign school or institution in a language other than Japanese or English, please attach a Japanese translation.</p> |

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| <p>L Application for Long-Term Study</p> <ul style="list-style-type: none"> • The documents which prove that long-term study is necessary | <ul style="list-style-type: none"> • Only for the applicant of the long-term study. • Confirm program 12 (long-term study system) well. |
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〈Individual Departments〉

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| <p>M TOEFL or TOEIC score</p> | <ul style="list-style-type: none"> • Submitted only by applicants to the Department of Urban Science and the Department of Tourism Science. • On the application date submit the original certificate (Examinee's Score Record) of your score in a TOEFL test or TOEIC test taken on or after April 22, 2014. • TOEFL-PBT and TOEFL-iBT scores are valid as TOEFL test scores. TOEFL-CBT and TOEFL-ITP (group tests) are not valid. Examinees submitting a TOEFL score should request an Official Score Report from ETS (the code number for procedures to send to our University (Tokyo Metropolitan University) is "7169"), and submit a copy of the Examinee's Score Record On the application date. As it is thought to take 1-2 months for the Official Score Report to be received, please check carefully and follow the procedures in advance. • TOEIC scores on the TOEIC-TEST, and TOEIC-IP (group tests) are accepted, however, the TOEIC SW-TEST is not accepted. |
| <p>N Summary of master's thesis</p> | <p>Please use the form provided by our Graduate School. This document is submitted only by applicants to the Department of Urban Science. A summary of the master's thesis, etc., including necessary figures and tables in about 4,000 characters of Japanese (about 2,000 words of English, etc.).</p> |

(Note)

- ※If you have already submitted any of the above documents for application screening, etc., there is no need to resubmit them.
- ※If documents created by a foreign school or institution in a language other than Japanese or English, please attach a Japanese translation.
- ※Your application will not be accepted if any of the application documents, etc., are missing (the application will be treated as void).
- ※Once accepted, no documents will be returned for any reasons.
- ※Even after admission has been approved, the approval will be cancelled if it is judged that there was any wrong either during the examination or in the application procedure.

6 Selection Method of Applicants

Accepted students will be selected based on the results of their examination and upon the content of the documents submitted.

- (1) Selection Date: Date designated by the school between Monday, May 2, and Tuesday, May 31, 2016
- (2) Test Venue: Tokyo Metropolitan University, Minami-Osawa Campus or other location designated by the school.

(Generally, the exam will be held in the place where the candidate lives)

- (3) Test Subjects: (Oral Exam) Questioning centered on your subject of specialization.

*You will be contacted by the faculty in your desired field of study about test schedule, etc.

7 Handling of Personal Information

Please be aware that, at Tokyo Metropolitan University, we handle personal information as follows, in compliance with legal requirements.

- (1) The name, address and other personal information notified when taking entrance examinations to this University will be used to carry out the selection of admission candidates (application processing, selection and pass notification) and admission procedure.

Besides the above, for admitted students only, they will also be used for carrying out work related to

① academic administration (enrollment register, scholastic guidance, etc.), ② student support (health management, employment support, reduction or exemption of tuition fees, scholarship applications, etc.), and ③ collection of tuition fees.

- (2) The examination results used to select admission candidates may be used to create review data for future selection methods.

8 Transfer of Application Screening Fee

After applying to register with the e-shiharai site (<https://e-shiharai.net/>), please pay by using a credit card, Alipay international payment, or UnionPay online payment .

For details of the payment method, see the separate “Fee Payment Method (for Applications in Overseas) for Graduate School of Urban Environmental Sciences, Tokyo Metropolitan University”. The applicant is responsible for paying transfer fees.

① Paying from the Japanese site

After paying, please cut out the “Certification of Payment” part of “Admission and Selection Fees Itemization”, attach a copy on the “Sheet for Application Screening Fee Certificate”, and submit it together with the application documents.

Paying from the English site

- ② After paying, please submit 2 copies of the printed out “Results page” and submit it together with the application documents.

Payment deadline

April 22 (Fri) to April 28 (Thu) 2016 15:00

(Note)

If you have any questions concerning procedures on the e-shiharai site, etc., please first check “Frequently Asked Questions” (<https://e-shiharai.net/Syuno/FAQ.html>) on the site before contacting the e-Service Support Center.

***Procedure for refunding the application screening fee**

If you have paid an application screening fee but have ultimately not applied, or have mistakenly paid the application screening fee twice, etc., you may request a refund (please note, however, that refunds are not possible in certain cases). Please send an “Application Screening Fee Refund Request” (any format) stating ① the reason for the refund request, ② name of transferor, ③ current address and ④ contact telephone number, enclose the “Receipt for Transferred Money (plus Transfer Fee)” (original only - copies not accepted), payment receipt (original only - copies not accepted), or printed out “results page”, and mail to the contact address below. We will send the necessary documents by return post.

If you have paid by credit card and wish to be refunded on your credit card, a charge of 1,540 yen will be made. The applicant is responsible for paying this charge.

Address: Fund Management Section, Accounting Department, General Affairs Division, Tokyo Metropolitan University
1-1 Minami-Osawa, Hachioji-shi, Tokyo 192-0397
Tel. 042-677-1111 Extension 1046

9 Announcement of Results

(1) Date and Time: Friday, June 24, 2016 at 14:00

(2) Location: In front of the Academic Affairs Section, Graduate School of Urban Environmental Sciences, Tokyo Metropolitan University.

Accepted students will receive a letter of acceptance from the perspective supervisor.

10 Admission Procedure, Admission Fees, Tuition Fees, etc

(1) Admission procedure

Admission procedure documents are sent to accepted students.

Please fill out and return the documents to the Academic Affairs Section, Faculty of Urban Environmental Sciences by the designated date. If TMU cannot confirm the applicant’s willingness to enroll, the applicant’s wish to be admitted cannot be confirmed due to a failure to carry out this procedure, or if there are omissions or other problems in the documents, admission may be refused.

(2) Admission fees

- 282,000 yen (tentative amount)

• If admission fees are revised upon admission or during enrollment, the amount after the revision will be applied.

(3) Tuition fees

520,800 yen per annum (as of Academic Year 2015*)

* If tuition fees are revised upon admission or during enrollment, the amount after the revision will be applied.

• Details on how to pay admission fees and tuition fees, etc., are explained in the admission procedure documents.

• Tuition fees may be reduced or exempted in certain cases.

(4) Scholarship system

There is a system of “scholarships in support of graduate students at Tokyo Metropolitan University.”

1 1 Enrollment Date

Saturday, October 1, 2016

1 2 The Long-Term Study System

Students may be permitted to study and complete their courses on a pre-planned basis for fixed periods exceeding the standard years of study (3 years for the Doctoral Program) if they so desire, due to circumstances such as their occupational commitments.

Students permitted to undertake long-term study upon admission must pay the same amount of tuition fee to be paid over the standard years of study in installments over the permitted period of long-term study.

<Who is eligible>

Students who have difficulty in completing their course within the standard years of study due to one or more of the following reasons:

- (1) Their occupation
- (2) Childbirth, childcare, or nursing needs
- (3) Other reasons approved by the Graduate School

<How to apply, etc.>

An application is made when applying for admission examination, and the decision of permission is notified along with the examination result.

Applicants must submit the following form and documents.

- (1) Long-Term Study Application Form prescribed by the Graduate School
- (2) Documents which certify the above reasons such as Certificate of Employment, *Boshikenkotecho* (Maternal Handbook), etc.

This system may be applied for the enrolled students who were originally admitted in a regular system and decide to use this system afterwards due to the change in the condition of workplace, family status, etc., provided the application is submitted in or before the previous year of the course completion. Those who are permitted in mid-course are able to receive the benefit of this system in and after the

academic year following the year of application. However, students who are in 3rd year of the doctoral course will not be able to apply.

1 3 Important notices

- (1) You must carry your examination admission card with you during the examination.
- (2) Even after you are accepted for enrollment, your enrollment status is revoked if any impropriety or fraud is discovered in the examination and/or the application procedures afterwards.

※For further details, please contact the Academic Affairs Section, Faculty of Urban Environmental Sciences, Tokyo Metropolitan University.

(Tel. +81-42-677-1111 Extension 4027)

(E-mail : fues-k@jmi.tmu.ac.jp)