**2026**

**Tokyo Metropolitan University**

**Graduate School of Urban Environmental Sciences**

[Doctoral Program]

# Special Selection for Overseas Students

[For Applicants living outside Japan]

(Recommendation from partner institution)

# October Admission Application Guidelines

TOKYO
METROPOLITAN
UNIVERSITY

# Special Selection for Overseas Students
# [For Applicants living outside Japan]
# (Recommendation from partner institution)

This is the special selection for foreign students （i.e. having a nationality other than Japanese） who are living abroad as of May 1, 2026, and are able to obtain a recommendation from the president or dean of the university from which they graduated or the institution with which they are affiliated, — and which has research exchange activities with the Graduate School of Urban Environmental Sciences, Tokyo Metropolitan University—, and hope to study in the doctoral program in the Graduate School of Urban Environmental Sciences, Tokyo Metropolitan University.

**1 Number of students to be admitted**

| | |
|---|---|
| Department of Geography | Limited |
| Department of Civil and Environmental Engineering | Limited |
| Department of Architecture and Building Engineering | Limited |
| Department of Applied Chemistry for Environment | Limited |
| Department of Tourism Science | Limited |

**2 Eligibility**

To be eligible to apply, you must satisfy conditions (1) to (7) below:

(1) Have foreign nationality and be living in a foreign country as of May 1, 2026 (limited to students coming to study from overseas).

(2) Have been awarded a master's degree or a degree equivalent to a master's degree. Alternatively, having been screened individually for entrance at our graduate school and been deemed to possess the academic ability equivalent to that of a person who has been awarded a master's degree or higher, and will reach the age of 24 by the time of admission.

(3) Will have a visa with which admission to the university would not be in violation of the Immigration Control and Refugee Recognition at the time of entry to Japan.

(4) Be mentally and physically sound enough to pursue coursework and research at the university.

(5) Have sufficient communication skills in Japanese or English for pursuing study and living in Japan.

(6) Have permission to apply via the pre-application consultation mentioned in "3 Pre-application Consultation" below.

(7) Be able to obtain a recommendation from the president or dean of the university from which they graduated or the institution with which they are affiliated, which has research exchange activities with the Graduate School of Urban Environmental Sciences, Tokyo Metropolitan University.

[Please understand that:]

You are ineligible to apply if you are already enrolled at a Japanese language school or a university in Japan with a "Student" status of residence (including research students).

**3 Pre-application Consultation**

You must submit the required documents specified by the Graduate School of Urban Environmental Sciences in advance and receive permission to take the examination.

You need to notify us of your intention to apply to the Graduate School of Urban Environmental Sciences by Wednesday, February 18, 2026, through a professor whom you wish to study under.

After having given notification, the Academic Affairs Section of Urban Environmental Sciences will email you the formats for the following documents. You must submit the required documents specified by the Graduate School of Urban Environmental Sciences by email by the date given below. Eligibility screening pertaining to item number 2 (2) stated above will also be conducted during the pre-application consultation.

(1) Documents to be submitted

Please submit the following from the documents to be submitted in "4 Application (2)" by PDF:

- Resume (Application document B)
- Field of Study and Study Program (Application document C)
- Academic Transcripts (Application document D)
- Recommendation form (Application document F)

(2) Application period for pre-application consultation

Tuesday, February 24, 2026 to Monday, March 2, 2026 (must arrive by March 2)

(3) Address for submission

Academic Affairs Section of Urban Environmental Sciences, Tokyo Metropolitan University
admission-fues@jmj.tmu.ac.jp

**4 Application**

(1) Application period:

Monday, April 6, 2026 to Monday, April 13, 2026 (must arrive by April 13)
Please send the necessary documents by registered mail such as EMS.

(2) Application documents

| Application documents | Notes |
|---|---|
| A Application for Admission (Form 1) | ・ Use the graduate school's prescribed form (reverse side also to be filled in)<br>・ Fill in your desired professor and research details in the research items column of the application for admission form |
| B Resume (Form 2-1) | ・ Use the graduate school's prescribed form and complete in English or Japanese<br>・ Attach an outline of your master's thesis |
| C Field of Study and Study Program (Form 2–2) | ・ Use the graduate school's prescribed form and complete in English or Japanese |
| D Academic Transcripts (Original) | ・ Official documentation issued by the president of your university or dean of your school<br>・ Submit the transcripts that show all credits taken from the first year of undergraduate studies to most recent<br>・ If supplied by a foreign school or institution in a language other than Japanese or English, please attach either Japanese or English |

| | |
|---|---|
| | translation |
| E Certification of (Prospective) Completion of Predoctoral Coursework(Original) | ・ Official documentation issued by the president of your university or dean of your school<br>・ If supplied by a foreign school or institution in a language other than Japanese or English, please attach either Japanese or English translation |
| F Recommendation Form (Form 3) | ・ Official documentation issued by the president or dean of the university from which you graduated (or expected to graduate from) or the institution you are affiliated with, and which has research exchange activities with the Graduate School of Urban Environmental Sciences, Tokyo Metropolitan University<br>・ Use the graduate school's prescribed form and complete in English or Japanese |
| G Medical certificate (Form 4) | ・ Use the graduate school's prescribed form |
| H Copy of your passport | ・ Submit cover page and the page where your name and nationality are printed |
| I ID Photos | ・ Prepare two ID photos<br>・ ID photos (40 mm [H] × 30mm [W]) should be taken within the past three months showing your face and upper body, without any cap or other head covering (unless there is a justifiable religious or medical reason for wearing such a head covering) Attach one of these photos in the designated space, and enclose the other with your name written on the back. |
| J Proof of payment of application screening fee (Form 5) | ・ After referring to P.5 "6 Payment of Application Screening Fee" and "Supplementary Documents," please make payment as necessary and submit either of the following by the deadline:<br>A Certification of Payment<br>B Result Page |
| | * The application screening fee is 30,000 yen.<br>* Your application screening fee will not be refunded under any circumstances after your application has been received. |
| K Diploma or Degree Certificate (original) | ・ Persons who have been awarded a Master's degree or a degree equivalent to a master's degree in "2 Eligibility (2)." If issued by a foreign school or institution in a language other than Japanese or English, please attach either Japanese or English translation. |
| L Copy of "certification of permission to apply" | Please submit a copy of certification which was issued when you have undergone the pre-application Consultation. |

| | | |
|---|---|---|
| M | Application for Long-Term Study・ Documents that prove long-term study is necessary | ・ Only for applicants for the Long-Term Study System<br>・ Be sure to fully confirm the details of the Long-Term Study System |
| N | TOEFL, TOEIC or IELTS score<br>*To be submitted only by applicants to the Department of Tourism Science | Submit the original certificate (Test Taker Score Report) of your score on a TOEFL, TOEIC or IELTS test taken on or after April 6, 2024<br>【TOEFL】<br>TOEFL-iBT scores are valid. However, TOEFL iBT Home Edition scores are invalid. TOEFL-ITP (group tests) are not acceptable.<br>Examinees submitting a TOEFL score should request an Official Score Report from ETS (the code number for procedures to send to our university [Tokyo Metropolitan University] is “7169”). Additionally, please submit a copy of the Test Taker Score Report along with the other application documents. Since Official Score Reports can take more than two months to arrive, please check carefully and follow the procedures to give yourself sufficient time.<br>【TOEIC】<br>・Printed Digital Official Score Certificate<br>※The TOEIC Listening & Reading Official Test is acceptable.<br>※TOEIC-IP test (group test), TOEIC Speaking & Writing Tests, TOEIC Speaking Test, TOEIC Writing Test, TOEIC Bridge Test are not accepted.<br>【IELTS】<br>・IELTS academic module scores are accepted. General training module scores are not accepted. |

(3) Submit your application to:

Academic Affairs Section, Urban Environmental Sciences, Tokyo Metropolitan University
1-1 Minami-Osawa, Hachioji, Tokyo 192-0397, Japan

(Notes)

* Even if you have already submitted any of the above documents to the graduate school for pre-application consultation, you have to submit the original document by post when you apply.
* If issued by a foreign school or institution in a language other than Japanese or English, please attach either Japanese or English translation.
* Your application will be considered void and will not be accepted if your documents are incomplete.
* Documents accepted will not be returned for any reason.

**5 Applicant Selection Method**

Students will be selected based on the results of their examination and the contents of the documents they submit.

(1) Selection Date:
A date designated by the graduate school, between Friday, May 8, and Friday, May 29, 2026

(2) Test Venue:
Tokyo Metropolitan University, Minami-Osawa Campus or other location designated by the school. (Generally, the exam will be held in the place where the candidate lives)

(3) Test Subjects:
There will be an oral examination focusing on your subject of specialization.
*You will be contacted by the department you have applied to regarding the test schedule, etc.

**6 Payment of Application Screening Fee**

(1) After registering with the e-shiharai site (https://e-shiharai.net/english/), please pay by using a credit card, Alipay international payment, or Union Pay online payment.

(2) For details of the payment method, see the "Tokyo Metropolitan University Graduate School of Urban Environmental Sciences, How to make the payment for the Examination Fee" at the end of the application guidelines. You are responsible for paying all money transfer fees.

(3) After you make the payment, please print out the certification of payment from the top page of the e-shiharai site ("Result Page" on the English-language site).

(4) Please cut out the certification of payment and attach a copy to the sheet for application screening fee certificate (Form 5) and submit it. If you have printed it out from the English-language site, however, do not attach it to Form 5; submit it as-is.

Application screening fee payment period
Wednesday, April 1, to Wednesday, April 15, 2026 at 2 p.m., Japan time

(Note)

If you have any questions concerning procedures on the e-shiharai site, etc., please first check the "Frequently Asked Questions" page (https://e-shiharai.net/English/sss/FAQ.html) on the site before contacting the e-Service Support Center.

Japanese-language website: https://e-shiharai.net/Syuno/FAQ.html
English-language website: https://e-shiharai.net/ English /sss/FAQ.html

*** Procedure for obtaining a refund of the application screening fee**

If you have paid an application screening fee but ultimately did not apply, or mistakenly paid the application screening fee twice, etc., you may request a refund. For details, please visit the university website.

Please see (https://www.tmu.ac.jp/campus_life/tuition/expenses.html).

Top Page → Admission → Graduate School Admission → Application Screening Fee · Enrollment Fees · Tuition Fees

## 7 Notification of Results

Date and Time: Wednesday, June 24, 2026 at 11 a.m., Japan time

Place: Tokyo Metropolitan University Graduate School of Urban Environmental Sciences Website

https://www.ues.tmu.ac.jp

If you are accepted, you will receive a letter of acceptance by e-mail.

## 8 Admission Procedure, Admission Fees, Tuition Fees, etc.

(1) Admission procedure

Successful applicants are required to complete the Admission procedure through TMU admission procedure website around the beginning of September 2026. Details of the procedures will be informed when a letter of acceptance is sent. Please make sure to complete whole process. **Failure to carry out this procedure will result in your admission being refused.**

(2) Admission fees

- 282,000 yen (tentative amount)
- Admission fees are to be paid at the time of enrollment
- If admission fees are revised, the amount after the revision will be applied

(3) Tuition fees

- 520,800 yen per annum (as of academic year 2025)
- If admission fees are revised upon admission or during enrollment, the revised amount will apply
- The admission procedure documentation offers details on how to pay admission fees and tuition fees, etc.
- The university offers a full/partial tuition exemption program

(4) Scholarship system

There is a system of scholarships in support of graduate students at Tokyo Metropolitan University. You may also be eligible to receive the “MEXT Honors Scholarship for Privately Financed International Students” in some cases (which requires separate screening).

## 9 Enrollment period

October 1, 2026

## 10 The Long-Term Study System

You may be permitted to study and complete your course on a pre-planned basis for fixed periods exceeding the standard period of study (e.g., three years for the doctoral program) if you wish, because of circumstances such as your occupational (*1), parental or nursing care leave commitments.

Students permitted to undertake long-term study upon admission may pay the same amount of tuition paid over the standard period of study in installments. For details, please visit the graduate school website (http://www.ues.tmu.ac.jp).

[Note]

***1 Employment is not permitted under the status of residence of "Student."**

## 11 About the Handling of Personal Information

Tokyo Metropolitan University handles personal information in accordance with the law as follows:

(1) The personal information you disclose when applying to the university, such as your name and address, is used during the screening of applicants (processing applications, screening and announcement of results) and for the enrollment procedure.

(2) The test results used for screening applicants may be used as reference materials for future selection methods.

## 12 Notes

Even after your admission has been approved, that approval will be canceled if it is judged that there was any wrongdoing either during the examination or in the application procedure.